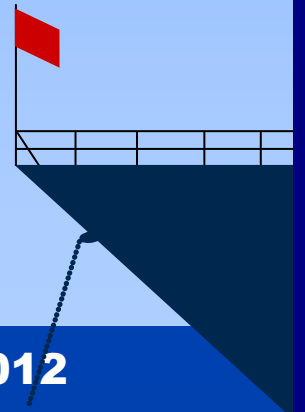




Isle of Man
**International
Business School**
Scoil Dellal Eddyraashoonagh Vannin

Ship Superintendents Training Course

on the Isle of Man



Saturday 12th to Sunday 20th May 2012

FREQUENTLY ASKED QUESTIONS



Frequently Asked Questions

- 1. What is the Isle of Man International Business School?**
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- 12. Who do I contact for further information?**

What previous delegates said:

“A very good course when you’re starting out as a Superintendent.”

“A good overview of what is involved in the role of Superintendent.”

“I would say that all Superintendents, both Deck and Engine, should attend this course.”

1. What is the Isle of Man International Business School?

The Isle of Man International Business School (The IBS) was founded in 1999 as the first Higher Education institution on the Isle of Man. It offers a range of undergraduate and postgraduate business degrees which are franchised from Liverpool John Moores University. The IBS has also developed a successful Professional Programmes division and offers a range of professional qualifications that compliment the growing portfolio of academic and short courses. There is also a successful consultancy unit – IBS Consulting.

The IBS was delighted to be given accredited status from the Nautical Institute and the Institute of Marine Engineering, Science and Technology (IMAREST) to deliver this Ship Superintendents Training Course in 2006. The IBS also received prestigious accreditation from Det Norske Veritas (DNV) in November 2007.

This course means that aspiring and newly appointed ship superintendents from the Island and abroad can now receive face-to-face accredited tuition on subjects relevant to the role of ship superintendent.

The IBS provides an excellent location for professional training as well as access to industry experts, the latest learning resources and high levels of student support.

2. Who Developed and Approved this Course?

This unique course is a joint initiative between the Isle of Man Ship Registry (www.iomshipregistry.com) and the Isle of Man International Business School (www.ibs.ac.im/ships) and will be delivered by a wide range of industry experts.

The course was put together by staff from the Isle of Man Ship Registry, the Isle of Man International Business School, Bernhard Schulte Ship Management (IoM) (www.bs-shipmanagement.com) and the Döehle IOM Group (www.doehle-iom.com).

The course has been approved by IMAREST (the Institute of Marine Engineering, Science and Technology), the Nautical Institute and DNV (Det Norske Veritas) and was first delivered in May 2006. The course is managed by EMCS International Limited (also based on the Isle of Man). For more information about EMCS International Limited please visit www.emcs.co.im

For more information about IMAREST, visit: www.imarest.org

For more information about the Nautical Institute, visit: www.nautinst.org

For more information about DNV, visit www.dnv.com

3. Who is the Ship Superintendents Training Course for?

In today's working environment, the ability to demonstrate a recognised level of training can be invaluable. This quality-assured course is primarily designed for recently appointed ship superintendents or aspiring entrants into the world of ship management or ship ownership - whether working for a ship owner or ship management company; or whether applying from a Deck, Engineering or Naval Architecture background. More experienced superintendents can also be accommodated.

There are no prerequisite qualifications for applying to the course.

The course has no specific bias towards "wet" or "dry" vessels.

If you are unsure whether this is the right training course for you, please contact:

Steve George, Programme Manager
T: +44 (0)1624 833955, E: enquiries@emcs.co.im

4. What Does the Course Cover?

The topics covered by the course will include:

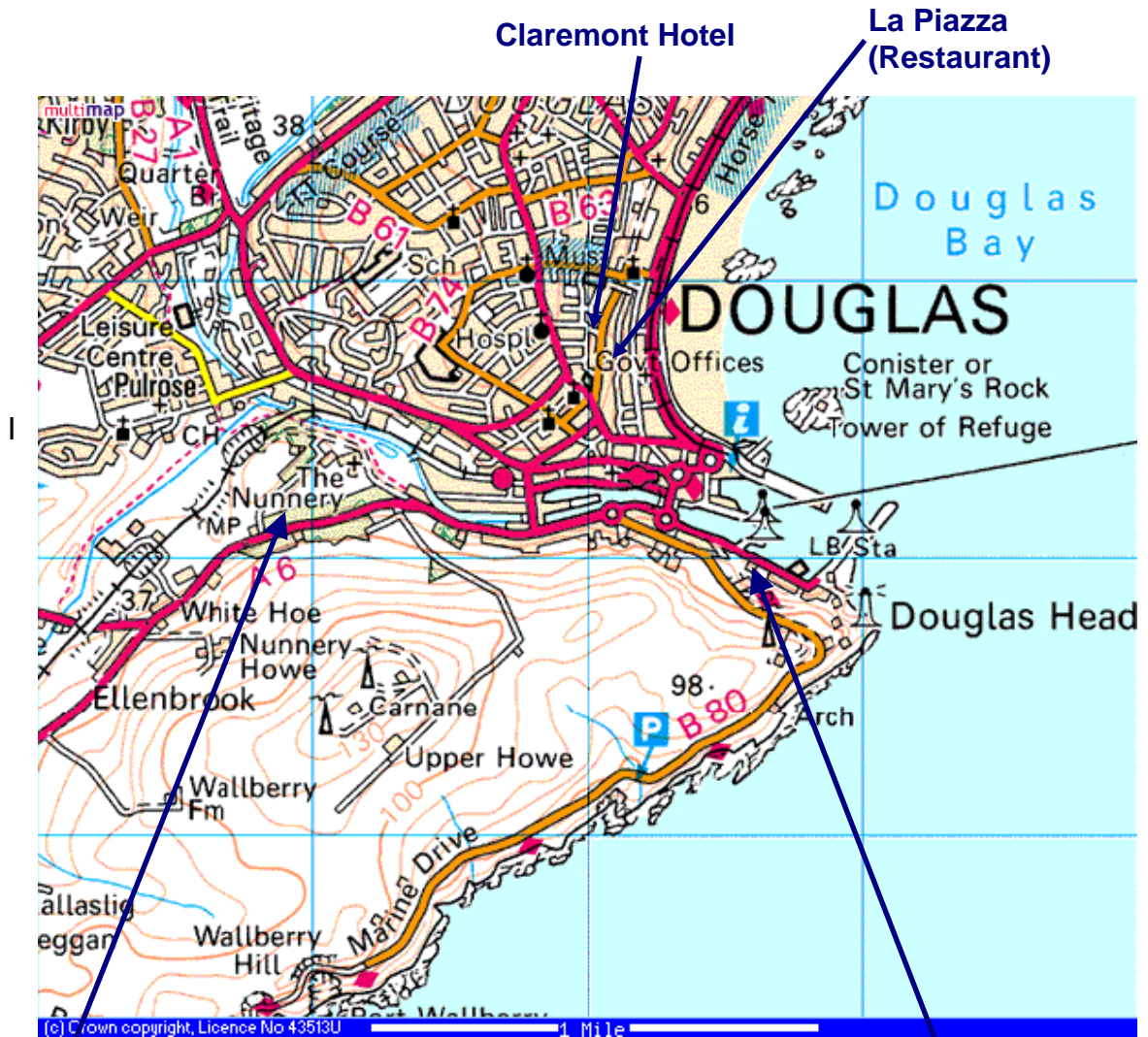
- Different Roles and Responsibilities
- Changes in Reporting Lines
- Compliance Issues
- Regulatory Requirements
- Codes and Standards
- Managing Safety
- Emergency Response
- Media Response
- Budgeting
- Cost Control
- Repair Costs
- Asset Management
- Quality Assurance
- Documentation Systems
- Moving From Ship to Shore
- Dry Docking
- Business Charter Types
- Damage Surveys
- Pre-Purchase Surveys
- International Organisations and Conventions
- Insurance and Claims Handling
- Ship Registration
- Environmental Issues

5. What is the Timetable for the Course?

This intensive course lasts 9 days and will run from Saturday 12th to Sunday 20th May 2012 between 08:30 and 17:30 daily.

6. Where Will the Course Be Delivered?

The course will run at the Isle of Man International Business School which is within easy walking distance from the centre of Douglas, as shown on the map below.



Isle of Man International Business School

The Nunnery
Old Castletown Road
Douglas
Isle of Man
T: +44 (0)1624 693709
www.ibs.ac.im/ships

Ferry Terminal

Parking is available.

7. What about transport, accommodation and meals?

Apart from lunches during the days of the course itself, these are all the responsibility of the participant and are not included in the price of the course.

There are direct flights to Ronaldsway, the Island's airport, from several UK airports, including London Gatwick, London City, Birmingham, Bristol, Manchester, Glasgow and Liverpool. Visit www.iom-airport.com/enquiries/destinations.xml for more details.

There is a taxi rank outside the terminal building at Ronaldsway, with journey times from the airport to Douglas by car lasting about 20 minutes and costing approximately £20. To book ahead, contact Elegance Taxis on T: +44 (0)1624 672672.

Accommodation at all levels is available in Douglas. For further information, visit the Department of Tourism's hotel booking site:

www.gov.im/tourism/travel/accommodation/isle-of-man-hotels.aspx

The recommended hotel nearest the teaching venues is the Claremont, where a special rate has been negotiated for delegates. A courtesy bus provides transport from this hotel to and from the course venue. Please contact Cheryl Reeday if you wish a room please on enquiries@emcs.co.im or for further information.

Other hotels are available on or near Douglas Promenade (inc. Loch Promenade, Central Promenade or Queens Promenade).

A range of restaurants, cafes, pubs and bars are also available throughout Douglas, serving a variety of local, English and international cuisine.

8. How will the course Be assessed?

The course will be assessed by means open book assessments.

The first assessment will be based on multiple choice questions.

Assessments two and three will require written answers.

9. What learning support will be available?

Whilst you are registered as a course participant at The IBS you will be able to access the hard copy library facilities at the International Business School.

For participants who have their own laptop computers, Wi-Fi facilities will be available in both teaching locations.

10. How much does the course cost?

The cost of the tuition on this course is £3,000

Transport, accommodation and meals (except for course lunches) are not included in this fee.

Financial support may be available from the Isle of Man Department of Trade and Industry (DTI) for local employers paying for vocational training on the Island. Subject to eligibility criteria, the DTI may reimburse firms for up to 50 per cent of the tuition fees paid to The IBS for tuition.

For further information about DTI funding, contact them on E: dti@gov.im, T: +44 (0)1624 682354 or visit www.gov.im/dti/training/vocational.xml

Tax relief is available for Isle of Man residents if you pay for your own vocational training subject to certain conditions. This training relief is available for course fees, books, materials and stationery.

For further information about tax relief, contact Sue Madigan, Income Tax Enquiries, Income Tax Division, Bucks Road, IM1 3TX; E: sue.madigan@gov.im or T: +44 (0)1624 685400.

11. How do I apply for a place on the course?

To apply for a place on the Ship Superintendents Training Course you must complete and return the course application form, including your payment details.

The IBS will then assess your application and will notify you in writing once you have been accepted onto the programme. You will receive a reminder of your course start date the week before it takes place. After that, you will not receive any further communications from The IBS until the course takes place.

Places on the course will be allocated on a first-come, first-served basis and are limited to 15 participants. You are therefore advised to apply as soon as possible. .

Application forms can be requested from enquiries@emcs.co.im

Completed forms should be emailed to Cheryl Reeday (enquiries@emcs.co.im) or posted to

EMCS International
9 Station Road
Port Erin
Isle of Man
British Isles IM9 6AE
Tel +44(0) 1624 833955



Isle of Man

**International
Business School**

Scoill Dellal Eddyrashoonagh Vannin

**For more information and an application form,
please contact:**

Enquiries and Admissions Team

Isle of Man International Business School

The Nunnery, Old Castletown Road,

Douglas, Isle of Man, British Isles, IM2 1QB

T: +44 (0)1624 833955

F: +44 (0)1624 837173

E: enquiries@emcs.co.im

www.ibs.ac.im/ships

