

## Ship Superintendents' Training Course, Saturday ## to Sunday ## Month Year

(9 am start Saturdays and Sundays &amp; 8.30 am start weekdays)

(NOTE THE BELOW TIMETABLE IS A SAMPLE AND WILL CHANGE COURSE TO COURSE)

Saturday ## Month	1 Welcome 2 The Move From Ship To Shore 9 am - 10 am	3 Quality Assurance 1 Principles, Codes and Standards 10 - 11.30 am	4 Quality Assurance Part 2 Documentation Systems 11.30 – 1 pm	5 Reports for Owners 1.30 – 3.30 pm	6 Commercial Knowledge & Awareness 1 Maritime Law & Business Charter 3.30 pm – 5.30 pm
	Steve George EMCS International	Bogdan Cojocaru Carisbrooke Shipping		Kuba Szymanski Inter Manager	Sarah Sullivan Sarah Sullivan Tutoring Ltd
Sunday ## Month	7 Managing Safety Hazardous Occurrences & Near Misses 9 am – 12.00 noon		8 Permits to Work 12 - 1	9 Commercial Knowledge & Awareness 2 Responsibilities to Charterers/Owners 1.30 – 4 pm	10 Time & Information Management 4 – 5.30 pm Followed by Cyber Security 5.30 – 6.30 pm
	Bogdan Cojocaru Carisbrooke Shipping		Sarah Sullivan Tutoring Ltd	Sarah Sullivan Sarah Sullivan Tutoring Ltd	Kuba Szymanski Inter Manager Markus Schmitz SOFTImpact
Monday ## Month	11 Insurance – Placing Policies 8.30 am - 10 am	12 Insurance – Making Claims 10 – 12 noon	13 Shipping KPIs 12 - 1	14 Environmental Issues 1.30 – 2.30	15 Dry Docking & Repair 2.30 pm – 5.30 pm
	Philip Purdie Harbour Insurance		Kuba Szymanski Inter Manager	Paul Grace IOM Ship Registry	Jonathan Crispe Bernhard Schulte
Tuesday ## Month	16 Managing Risk Assessment 8.30 - 11	17 Statutory Surveys 11 - 12	18 Classification Rules 12 – 1 pm	18 Classification Rules (continued) 1.30 pm – 4.30 pm	
	Kuba Szymanski Inter Manager	Duncan Swinson Lloyds Register	Duncan Swinson Lloyds Register	Duncan Swinson Lloyds Register	
Wednesday ## Month	19 Emergency and Media Response 8.30 am – 10 am	20 Emergency and Media Response Workshop 1 & 2 10 am – 1 pm		21 Sale & Purchase MoA's & Relevant Terms 1.30 - 3 pm	22 Insurance Root Cause Claim Documentation 3pm to 4.30 pm
	Bruce Holcombe Media & Crisis Management (MCM)			Alan Speed Thomas Miller P&I Ltd	
Thursday ## Month	24 Investigation Training 8.30 – 10 am	25 Emissions and Bunkers 10 -12	26 Cost Control & Budgeting (P1) 12 – 1 pm	26 Cost Control & Budgeting (continued) 1.30 pm -3.30 pm	27 Cost Control & Budgeting (2) Asset Management & Planned Maintenance Systems 3.30 pm to 5.30 pm
	Robert Kinrade Expol Ltd	Chris Fisher Brookes Bell	Richard Greiner Moore Stephens LLP	Richard Greiner Moore Stephens LLP	
Friday ## Month	28 Ship Registration 29 Flag State & Casualty Investigation 8.30 am – 10.30 am	30/31 Cost Control & Budgeting (P3/P4) 10.30 am to 1 pm		32 Interpersonal Skills 2 pm – 3 pm	33 Appraisals 3 pm - 4.30 pm
	R Kramer & D Gartshore IOM Ship Registry		Richard Greiner Moore Stephens LLP	Adam Corney	Rebecca Knott Smart Business Solutions
Saturday ## Month	35 Reports for Owners 9 am – 10 am	36 Major Damage Incident (Workshop 1 and Workshop 2) 10 am - 1 pm		37 Management of Change 1.30 pm – 3.30 pm	38 Vetting and TMSA 3.30 pm – 4.30 pm
	Steve George EMCS International	Jonathan Crispe Bernhard Schulte		Kuba Szymanski Inter Manager	Steve George
Sunday ## Month	Review and Assessment		Paper 1 (3 hours) approximately	Review and Assessment Paper 2 (1 hour) and Paper 3 (1 hr) Finishing Around 3.30 pm	

Return transportation to the Empress Hotel 5.30 pm daily (except 9 April)

